

Art Goes To School of the Delaware Valley, Inc.

Chapter Finance Report for Fiscal Year 20__ to 20__

Each year Art Goes To School of the Delaware Valley, Inc., as a not-for-profit organization, must file a 990-EZ Income Tax form to the Internal Revenue Service. To comply with government regulations, each chapter must furnish the following financial information for our fiscal year -June 1 through May 31. **Please fill it out [the white blocks, not the shaded ones] and hand it in at the Portfolio Exchange in June.**

Chapter Name: _____ **Chapter No.:** _____
Chapter Chairman: _____ **Phone No.:** _____
Address: _____
City, State Zip: _____
Email Address: _____

1.	OPENING BALANCE (including cash on hand) as of June 1, 20__				
2.	Income:				
	A.	Member's Contributions (including Dues):			
	B.	Grants Received (Donations for Specific Purpose)			
	C.	Gifts Received (Donations with No Strings Attached)			
	D.	Other Income (Interest, etc.). Please specify			
3.	TOTAL INCOME [Add lines A through D]:				
4.	TOTAL ASSETS [Add lines 1 and 3]:				
5.	Expenses:				
	E.	Dues Submitted to AGTS-DV			
	F.	Money Submitted to AGTS-DV for Meetings & Events			
	G.	Chapter Meeting & Event Costs (includes Food, Rental Fees & Event Admission Fees)			
	H.	Operating Expenses (includes Office Supplies, Photocopying, Postage, Tape for Portfolios, etc.)			
	I.	Educational Materials (includes Art Posters, Books & Magazines kept by the Chapter)			
	J.	Donations (to Schools, etc.). Please specify:			
	K.	Other Expenses (Bank Fees, etc.). Please specify.			
6.	TOTAL EXPENSES [Add lines E through K]:				
7.	ENDING BALANCE (including cash on hand) as of May 31, 20__. [Subtract Line 6 from Line 4]:				

Preparer's name (print): _____ **Phone No.:** _____
Preparer's Signature: _____ **Date Signed:** _____